December 13, 2007

TO: ALL STATE AGENCIES, SCHOOL DISTRICTS, MUNICIPALITIES, VOLUNTEER

FIRE COMPANIES AND POLITICAL SUBDIVISIONS

FROM: Sandra L. David, SCPO Supervisor

STATE CONTRACT PROCUREMENT OFFICER

SUBJECT: AWARD NOTICE - CONTRACT NO: 07-133 WSCA

ADDENDUM # 4

If you are a state agency, that is in the market for purchasing or leasing a Multi-Functional -Printers (MFP), please refer to the Copier Contract 05-091-AC.

Please contact the Copier Manager for further information and clarification:

Name: Mark Stewart, Copier Manager Contract No. 05-091-AC Copier Telephone: 302-577-5093 (office)

Fax: 302-577-5096 (fax)

E-mail: Mark.Stewart@state.de.us

All other terms and conditions remain the same.

If you have any questions, please contact me at 857-4556.

P:\133wsca/AN4